

Technical Session Guide for the Presenters

General information:

- All presentations are oral. The official language is English.

Before the session:

- Please arrive at the session room at least 10 minutes before the session begins and greet the session chair.
- To avoid compatibility issues with video or audio playback, the organizing committee does not provide computers for presentations. Please use your own laptop.
- Ensure that your laptop is properly connected to the projector before the session starts. The projector supports HDMI connections only. If your device requires a different type of connection, please bring the necessary adapter.

During the session:

- Each presentation is allotted 20 minutes (15 minutes for the presentation, 4 minutes for discussion, and 1 minute for changing presentations).
- A staff member will ring a bell once at 13 minutes, twice at 15 minutes, and three times at 19 minutes.
- Please operate your presentation by yourself using the computer on the lectern.
- A microphone is available in Room A, but not in Rooms B and C.
- A laser beam pointer is provided in each room.
- In case of an emergency before your presentation, please notify the session room.

After the session:

- All participants can continue their discussions during the break after the sessions. To facilitate discussion, drinks will be served in the exhibition room (Room D).