

Poster Session Guidance and Schedule

1. Guidelines for Poster Presentation

- ① 10 minutes for an evaluator in total (5 min for presentation, 5 min for Q&A)
- ② Please do not leave your poster board during the session time.
If by any chance you leave your seat, please leave a note (message).
- ③ Evaluators put on name tags.
- ④ If you are already giving presentation or corresponding to questions before an evaluator shows up, you may finish it, and after that, please respond to the evaluator.

2. Time Schedule on March 9, 2025

- 9:00-11:00 Registration (at the Poster session registration desk)
- 11:00-11:30 Preparation of poster (Please take a lunch by 11:30)
 • Food and beverages are allowed in the open cafe on the 2nd floor.
- 11:30-14:30 Presentation (11:30-12:00 only evaluator will hear your presentation, 12:00- all attendees)
- 14:30-15:30 Finish (Please return the number plate of your poster to the registration desk)
- 17:30-19:00 Awarding Ceremony
 *You are kindly requested to attend the Ceremony.

<Poster board Size>

