

# Poster Session Guidance and Schedule

## 1. Guidelines for Poster Presentation

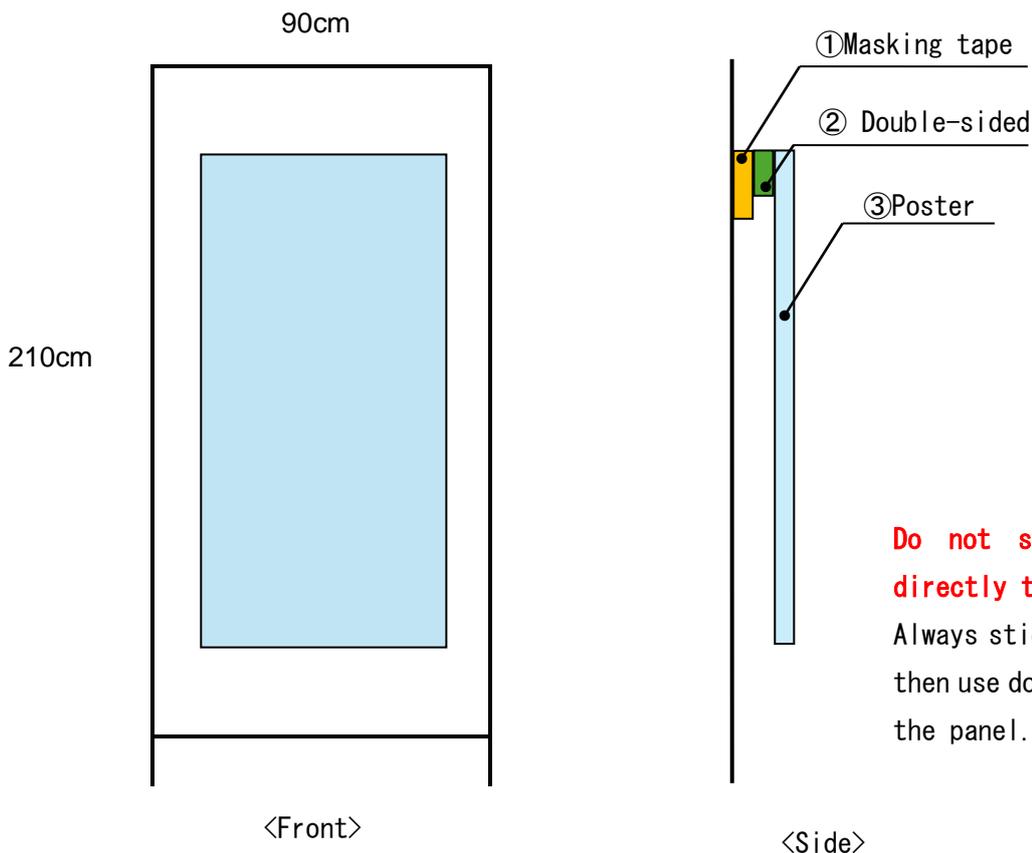
- ① 10 minutes for an evaluator in total (5 min for presentation, 5 min for Q&A)
- ② Please do not leave your poster board during the session time.  
If by any chance you leave your seat, please leave a note (message).
- ③ Evaluators put on name tags.
- ④ If you are already giving presentation or corresponding to questions before an evaluator shows up, you may finish it, and after that, please respond to the evaluator.

## 2. Time Schedule on March 12, 2026

- 9:00-11:00 Registration (at the Poster session registration desk)  
• Please stick the poster with double-sided tape after applying the masking tape as a base.  
• Please do not stick pushpin into the panel.
- 11:00-11:30 Preparation of poster (Please take a lunch by 11:30)  
• Meals can be taken at the first floor of the cafeteria building.
- 11:30-14:30 Presentation (11:30-12:00 only evaluator will hear your presentation, 12:00- all attendees)
- 14:30-15:30 Finish (Please return the number plate of your poster to the registration desk)
- 17:30-19:00 Awarding Ceremony  
\*You are kindly requested to attend the Ceremony.

## <Poster board Size & How to stick posters>

Put masking tape on first, then use double-sided tape.



<Front>

<Side>