

## The 2022 Annual Spring Meeting of the Japan Institute of Metals and Materials

### General Policies for Poster Session Materials

The poster session is a valuable opportunity for presenters to directly interact with and answer questions from attendees. It facilitates deep discussion not otherwise possible in a general lecture format. In order to make the most of this session, we ask that presenters bear the following points in mind as they prepare their posters.

#### Designing Your Poster Session Materials

1. Please prepare the following files.

- (1) **Poster file for presentation**

Please make a poster sized A0. When you present, you share the file and show it in the Zoom room.

Then please note if the file size is large, it load on the Zoom.

- (2) **Poster image file for display**

Please upload your poster image file to the system for display **from February 28 to March 16.** **※Please note that you cannot upload after the deadline.**

Then, the file should be a image file as "jpg"or"png."

The maximum of file size is 5MB.

Please refer to the attached manual for the upload method.

2. Use the opening slides to provide a brief overview, explaining the purpose of your research, as well as the relevant background.
3. Next, introduce your results and provide a brief summary of your conclusions.
4. Ideally, your presentation will include as much concrete data about your results as you are reasonably able to share.
5. When developing your presentation, be certain that all materials strictly adhere to the provided guideline document, entitled "Content Guidelines for Online Presentations." It is important that your presentation not infringe on the copyright of any third party.

### Presenting for the Poster Session

Carefully read through the “Manual for Poster Session Presenters” so you know what to expect on the day of your presentation.

### Things to Keep in Mind

1. Judging for the Best Poster Awards will take place during your allotted presentation time. (This applies to those who have entered to be considered for an award.)
2. Posters for which a change of presenter is requested after the initial application, and posters for which a presentation is ultimately not provided during the poster session will be excluded from consideration in the judging process.
3. An announcement of the Best Poster Award winners will be made on the JIM website the next day of Poster Session. Award recipients will also be notified directly.
4. The winning presenters will be introduced in Volume 5 of JIM's monthly periodical, *Materia Japan*.
5. Finally, each winner will be awarded with a certificate, to be presented by his or her home institution at a later date.