

## The year 2023 Annual Spring Meeting of JIMM Preparation and Presentation Guidelines for Poster session presenters

The poster session is a meaningful opportunity for in-depth discussion through direct Q&A between presenters and participants. To make the most of this opportunity, please refer to the following information when preparing and presenting your poster.

To prevent transmission of Covid19, please observe the following precautions before participating in the poster session.

### How to create poster

1. Poster size should be A0 size.
2. Summarize the purpose and background of the study in a preface or overview at the beginning.
3. Next, briefly summarize the research results and conclusions.
4. It is desirable to describe and present as much of the research results data as possible.
5. Please be careful not to infringe on copyrights when creating materials.

### Notes for participation on site

1. Please read 'Measures to Prevent the Spread of COVID-19 and Requests to Participants' carefully and fulfill the requirements to participate.
2. Before entering the poster session room, you will be required to take your temperature and check in in front of the room.
3. All presenters must wear a conference participation certificate with a sticker that has been temperature-checked.

### Notes for Presentations

1. After check-in, please prepare to affix your presentation number to the panel of your presentation number. The secretariat will provide thumbtacks and tape, but please bring your own supplies.
2. Please wear a mask and present in a voice that can be heard by the audience.
3. When explaining, do not stand in front of the panel.
4. To prevent infection, please limit the Q&A session for posters to 10 minutes per person.

### Other Notes

1. Admission will be restricted depending on congestion.
2. Judging will take place during the poster presentation time. (For those who entered the Poster Award)

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3. Posters that have been changed by a speaker or in which the speaker is unable to present will not be considered.
4. The winners of the Best Poster Awards will be announced on the annual meeting website **March 9, afternoon**. The award winners will be notified of their awards at a later date.
5. The winners will be introduced in the newsletter magazine 'Materia, Japan No.5'.
6. The winners will receive a certificate as recognition. (The award will be entrusted to the respective organizations at a later date.)