

Manual for Chairpersons

March 2026

【Target Participants: Chairpersons】

This manual describes the format and facilities of the conference. Additionally, please be sure to read the “Guidelines of JSEE International Session” which describes basic matters regardless of these conditions.

1. Reception of Chairperson: The conference registration desk

2. Progress of the presentations: The assistant staff will ring the bell.

3. Contact information in case of absence or lateness:

JSEE secretariat: Tel: +81-(0)-3-5442-1021

Venue headquarters: Tel: +81-(0)-58-293-2365 (only during the exhibition period)