

# Exhibitor Guidelines

2025/10/09

## ■ Exhibition Schedule

**Thursday, January 8, 2026** 10:30 – 17:00 (Poster session: 13:00 – 15:00)

**Friday, January 9, 2026** 9:00 – 15:00 (Poster session: 13:00 – 15:00)

※ A **banquet** will be held on Thursday, January 8, 19:00 – 21:00 at Hotel Metropolitan Sendai.

## ■ Venue

Sendai International Center – Exhibition Hall 1-A, 1-B, and 2

Website: <https://www.aobayama.jp>

## ■ Exhibition Plans and Fees

Corporate exhibitors at JSR2026 may promote their organizations through **on-site exhibition booths** and/or **banner advertisements** on the conference website (Confit). Companies may reserve multiple booths. A **discounted rate** applies when both on-site exhibition and banner advertisement are booked together.

| Plan                | Supporting Member |          |          | Non-member |          |          |
|---------------------|-------------------|----------|----------|------------|----------|----------|
|                     | 0 booth           | 1 booth  | 2 booths | 0 booth    | 1 booth  | 2 booths |
| Exhibition + Banner |                   | ¥170,000 | ¥306,000 |            | ¥210,000 | ¥378,000 |
| Exhibition Only     |                   | ¥136,000 | ¥272,000 |            | ¥168,000 | ¥336,000 |
| Banner Only         | ¥40,000           |          |          | ¥50,000    |          |          |

In addition, advertisements in the **conference booklet** distributed to all participants are available as an option. The booklet will be A5 size with approximately **800 copies printed**. If applications exceed capacity, bookings will be accepted **on a first-come, first-served basis**.

| Type                            | Fee     |
|---------------------------------|---------|
| Supporting Member – Monochrome. | ¥60,000 |
| Non-member – Monochrome.        | ¥72,000 |

## ■ Application Procedure

Please submit your application via the JSR2026 conference website:

<https://pub.confit.atlas.jp/ja/event/jssrr2026/content/exhibition>

## ■ Application Deadline

Friday, November 14, 2026 – 17:00 (JST)

※ If the number of applications exceeds the available space, registration may close before the deadline. After your application is processed, you will receive a confirmation email.

If you do not receive it, please contact the Secretariat.

## ■ Exhibition Scale

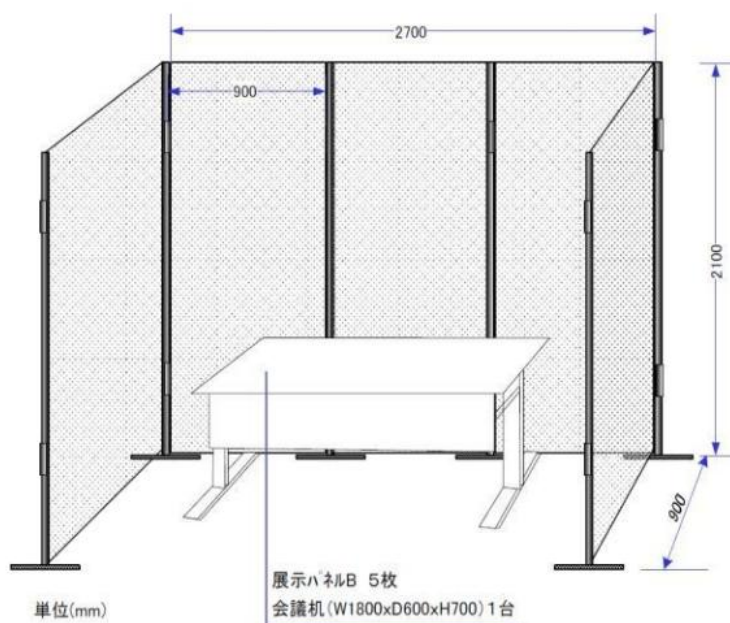
80 booths are planned. Each company may reserve multiple booths if desired.  
Please indicate your preferred number of booths on the application form.

## ■ Booth Specifications

**Panel size:** Width 2,700 mm × Depth 900 mm × Height 2,100 mm

**Exhibit table:** Width 1,800 mm × Depth 600 mm × Height 700 mm

**Included equipment:** Company nameplate, two chairs, and one power outlet (AC 100 V, 500 W)



## ■ Banner Advertisement

Please refer to the separate document “*Guidelines for Banner Advertisement.*”

## ■ Deadline for Booklet Advertisement Data

Monday, November 17, 2026 – 17:00 (JST)

The booklet distributed to conference participants will include presentation lists and other information. It will be printed in **A5 size** with **approximately 800 copies**. If you wish to place an advertisement, please select the *Booklet Advertisement* option when applying.

※ Due to printing schedule constraints, please strictly adhere to the above deadline. If you anticipate delays, contact the Secretariat in advance.

## ■ Booklet Advertisement Data Requirements

- File format : PDF, TIFF, JPEG, PNG, or GIF (recommended resolution: 350 dpi or higher)
- Display size : 1 page, A5 format
- File size : Up to 5 MB (larger files can be discussed)
- Submission : jsr2026@jssrr.jp (via e-mail or file transfer service)

## ■ Conference Registration

Each exhibition booth includes **free conference registration for up to three participants** (with access to sessions). Additional participants are subject to a fee of **¥7,000 per person**. Exhibit staff (without session attendance) may participate **free of charge with no limit on the number**.

## ■ Banquet

Each exhibiting company will receive **one complimentary invitation per booth** to the conference banquet. Additional attendees may join for **¥7,000 per person**.

## ■ On-site Registration

Exhibitors are requested to wear their **name badges** at all times during the exhibition period. Badges will be provided at the registration desk—please complete your registration upon arrival. On-site registration for the conference and reception will also be available.

## ■ Booth Assignment

While prior arrangements will be taken into account where possible, specific location requests **cannot be accepted** as a general rule. Final booth allocation will be determined by the Organizing Committee. Details will be announced once the total number of exhibitors is confirmed.

## ■ Move-in / Move-out Schedule

**Move-in:** Wednesday, January 7 (16:00–19:00) and Thursday, January 8 (9:00–10:30)

**Move-out:** Friday, January 9 (15:00–18:00)

### 【If Using Courier Delivery】

- Delivery on **January 7 (Wed)**, please ensure arrival **between 16:00–18:00**.
- Delivery on **January 8 (Thu)**, schedule delivery during hours when your staff can receive items.

Shipping address : JSR2026 Secretariat, Sendai International Center, Aoba-ku, Sendai 980-0856

- Clearly mark each package with *“JSR2026 Exhibition Materials”* and your *company name and booth number*.
- Indicate the total number of packages, e.g. “Box 1 of 3.”

### 【If Bringing Items Directly】

- Direct delivery to your booth is possible during setup hours.
- Please use the large loading door indicated in red on the next page’s map.
- Loading/unloading near the door should be limited to about 10 minutes.
- No parking or stopping is allowed on the street in front of the Sendai International Center.
- If you wish to store items overnight, bring them to the reception desk between 16:00–18:00 on Jan. 7 (Wed).
- Clearly label all packages as you would for courier delivery.



### 【Booth Setup】

**Dates:** January 7 (Wed) 16:00–19:00

January 8 (Thu) 9:00–

- Items delivered by courier or pre-stored will be guided from the reception desk.
- Hand trucks are available, but please ensure proper packaging for precision instruments.

### 【Booth Dismantling and Move-out】

**Date:** January 9 (Fri) 15:00–18:00

- Please notify the reception desk; waybills for *cash-on-delivery* will be provided.
- Please take all items, including waste, with you upon departure.

### ■ Management and Security

Exhibitors are fully responsible for the care and security of their exhibits.

The organizer will **not be liable for theft, loss, fire, damage, or any force majeure-related incidents.**

### ■ Parking

Please use the parking area at the **Sendai Aobayama Exchange Plaza**, located across from the venue and accessible via the **Kokusai Center Station** (The Sendai City Subway **Tozai Line**).

### ■ Contact Information

**Secretariat JSR2026**

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