



Title of Manuscript for the 10th Symposium on Pavement Surface Characteristics

First AUTHOR^{1*}, Second AUTHOR² and Third AUTHOR³

^{1*}Department, University Name
Street Address, City, Postal Code, Country
email@address.jp

²Department, Corporation Name
Street Address, City, Postal Code, Country
email@address.jp

³ Department, Institution Name
Street Address, City, Postal Code, Country

(* Corresponding Author)

Abstract. The mandatory guidelines shown in this template are provided for preparation of papers for the 10th symposium on pavement surface characteristics (SURF2026), Tokyo, Japan. The SURF 2026 organizing committee request that authors adhere to the guidelines to ensure a timely and efficient review. The authors can use this document as a template for the preparation of their papers. The abstract should not be longer than 350 words. Manuscripts in accordance with these guidelines should be submitted through the symposium website (<https://pub.conf.it.atlas.jp/en/event/surf2026>) and it must be submitted in PDF format. Note that the official language of the symposium is English. Each paper must be original and unpublished work, not submitted for publication elsewhere (copyright problems fall entirely under responsibility of the authors). Each paper will be reviewed by **at least two experts** in the relevant field ensuring the publication of only high-quality contributions. The manuscript page length allowed for SURF2026 is 6 to 10 pages. From perspectives of SURF2026 as an academic symposium, **any commercial or advertising nature must be avoided**. Please carefully reconsider the descriptions associated with commerce and advertisements including brand products, company names and proper nouns in the paper.

Key Words: 3 to 5 keywords, italic, 10pt, one blank line below abstract, indent if key words exceed one line

1. INTRODUCTION

The first page consists of two parts:

- (1) Front matters: title, author(s), affiliation(s), contact address(es), email address(es), abstract, key words. A corresponding author must be indicated by marking with asterisk. The email address of the corresponding author is mandatory. Email address should be indicated in a separate, independent line.
- (2) Main body

1.1. Layout and Fonts for the Front Matters

Left and right margins for the front matters are equally set at 30 mm. The front matters include the followings:

- Title in Times New Roman, 18pt, Bold.
- Author(s) in Times New Roman, 12pt, Regular.
- Affiliation(s) in Times New Roman, 10pt, Regular.
- Email address(es) in Times New Roman, 10pt, Regular.
- Abstract in Times New Roman, 10pt, Regular, 350 words or less,
- 3 to 5 key words in Times New Roman, 10pt, Italic.

The name(s) and affiliation(s) of the author(s) should be numbered in order of appearance as shown above. The title '**Key Words**' is bold and italic.

1.2. Layout and Fonts of the Main Body

The text should be placed about 1cm below the key words. Left and right margins for the main body are equally set at 20 mm. Use 11pt Times New Roman font for the text.

1.3. page number

Page numbers should be center-aligned and should appear at the bottom of each page.

1.4. Footnotes and remarks

Avoid using footnotes and/or remarks. If any, try to explain it in the text or in appendices.

2. HEADING 1

Heading 1 should be capital letters in 12pt bold face fonts and are preceded by section number such as “1., 2., 3., ...”. Leave double and single spacing of lines before and after every Heading 1.

2.1. Heading 2

Heading 2, in 11pt bold face fonts, with their initial letters capitalized, are preceded by section number following the upper-level heading number such as “2.1., 2.2., 2.3., ...”. Leave single spacing of line before heading 2.

2.1.1. Heading 3

Heading 3, in 11pt bold face fonts, are preceded by subsection number following the upper-level heading number such as “2.2.1., 2.2.2., 2.2.3., ...”. No spacing of lines is left before and after heading 3.

3. MATHEMATICS

Mathematical equations should be made with a formula editor. Equations should be placed in a separate line with consecutive numbers as:

$$y = \frac{1}{n} \sum_{i=1}^n x_i \quad (1)$$

Please define every variable and constant properly in the equations. Equations should be aligned center. The equation numbers in parentheses should be placed flush right.

4. FIGURES AND TABLES

4.1. Location of figures and tables

Figures and tables should be placed immediately after the paragraph in which it is first mentioned. Figures or tables should occupy the whole width of a column, as shown in **Fig. 1** or **Table 1**. Do not place any text besides figures or tables. Leave a single-spaced blank line between the figure or table and the surrounding text.

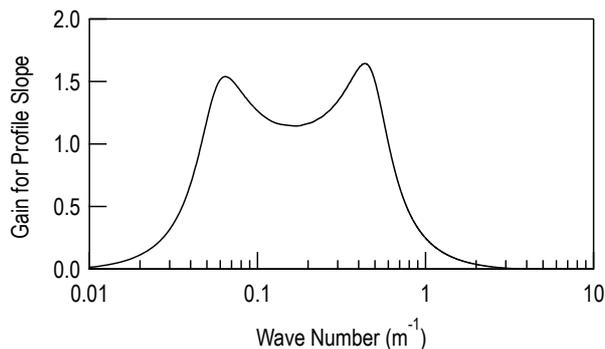


Fig. 1. Type the Caption below the Figure.

Table 1. Type the Caption above the Table

Item 1	Item 2	Item 3
a	1	Text 1
b	2	Text 2
c	3	Text 3

4.2. Fonts and captions

Do not use too small characters in figures and tables. Captions should be aligned center in 11pt Times New Roman. The heading of captions should be bold face.

5. CITATION AND LIST OF REFERENCES

References should be indicated where cited in the body of the text by number and in order of mention, using consecutive numbers with square brackets in the form [1]. All references should be listed in the **REFERENCES** at the end of the manuscript.

5.1. Journal

- Last name, Author initial.: Article title, *Journal name*, Vol. volume, No. number, pp. pages, Year.
- Author1, A., Author2, B., and Author3, C.: Study on Pavement Surface Characteristics, *Journal of Surface Characteristics*, Vol. 1, No. 1, pp. 1-10, 2025.

5.2. Proceedings

- Last name, Author initial.: Article title, *Proceedings name*, pp. pages, Year.
- Author1, A., Author2, B., and Author3, C.: Innovation of Pavement Surface Characteristics, *Proceedings of 1st Conference on Surface Characteristics*, 2025.

5.3. Book

- Last name, Author initial.: *Book title*, City, Country, Publisher, Year.
- Author1, A. and Author2, B.: Pavement Surface Characteristics, Tokyo, Japan, Univ. press, 2025.

5.4. Website

- Last name, Author initial.: Page title, Website Name, URL (accessed Month Day, Year).
- Author1, A.: Fundamentals of Pavement Surface Characteristics, Pavement Net., <https://pub.conf.it.atlas.jp/en/event/surf2026/> (accessed Feb. 20, 2026).

ACKNOWLEDGMENTS: Author (s) are requested to insert the **ACKNOWLEDGEMENTS** after the last chapter in the main body. The titles and colons should be in bold face, immediately after which the text should be written. If the work received support from funding agencies or individuals who contributed but are not co-authors, please acknowledge here.

APPENDICES

The APPENDICES, if any, should be inserted after the **ACKNOWLEDGEMENTS**.

REFERENCES

- [1] Author1, A., Author2, B., and Author3, C.: Study on Pavement Surface Characteristics, *Journal of Surface Characteristics*, Vol. 1, No. 1, pp. 1-10, 2025.
- [2] Author1, A. and Author2, B.: Pavement Surface Characteristics, Tokyo, Japan, Univ. press, 2025.
- [3] Author1, A.: Fundamentals of Pavement Surface Characteristics, Pavement Net., <https://pub.conf.it.atlas.jp/en/event/surf2026/> (accessed Feb. 20, 2026).